**Clinician**

Dear <*Manager*>

I would like to attend the 13th congress of the European Pain Federation EFIC on the 20-22 September 2023 in Budapest, Hungary. The congress theme is ‘Personalised Pain Management: The future is now’, and it will be the largest international congress in 2023 focusing entirely on pain; all types of pain, their treatment and their management.

The scientific programme will consist of plenary sessions, workshops, refresher courses, and poster presentations on acute, chronic, and cancer pain. The congress has a scientific programme featuring cutting-edge basic and clinical research, along with clinical management focused sessions, which I believe will provide me with new tools and knowledge of how to better treat my patients. The congress will also focus on multimodal interdisciplinary care, and I will learn about individualised pain management of each patient with chronic pain, e.g. the prediction of a certain response to treatments, stratification and decision-making related to the prevention of chronic pain.

Besides the formal scientific programme of the congress, attending the congress will also be a great opportunity for our organisation to expand our network and seek potential collaboration projects for the future. It is a great event to attend to network in-person with the European pain community and exchange knowledge and best practices with associated health care professionals, speakers, peers and mentors.

The detailed cost breakdown:

Conference fee: <*fill in the blank*>
Travel:<*fill in the blank*>
Transportation to and from hotel: <*fill in the blank*>
Hotel: <*fill in the blank*>
Meals: <*fill in the blank*>

Total cost: <*fill in the blank*>

The opportunity to develop connections and gain industry-related knowledge at this type of interactive event is invaluable to my performance and evolution as a <*insert job title*>. I look forward to the chance to share and receive insight with/from industry peers and experts. The value added by the medical knowledge and information I will gain and bring back to share with our staff means that sending me to this congress is a wise long-term investment.

More information about the congress can be found here: [**EFIC Congress 2023 - European Pain Federation**](https://europeanpainfederation.eu/efic2023/).

Thank you for your time and consideration.

Sincerely,
<*fill in your name*>